



# BENEFITS ENROLLMENT FORM

JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

## 1. EMPLOYEE INFORMATION

Name (please print):	Employee ID Number:	Social Security #:
Address:	Date of Birth (MM/DD/YYYY):	Date of Hire:
City:	State:	ZIP:
Phone Number:	Email Address:	
Event: <input type="checkbox"/> New Hire <input type="checkbox"/> Qualifying Life Event (QLE) Date of Hire or QLE: _____	Gender:	Marital Status:

## 2. MEDICAL PLAN SELECTION (BI-WEEKLY CONTRIBUTIONS)

Please check (✓) one box

Bi-Weekly Salary		OAMC HDHP WITH HSA	LOW EPO	HIGH EPO
Less than \$1,000	Employee Only	<input type="checkbox"/> \$61.00	<input type="checkbox"/> \$84.00	<input type="checkbox"/> \$87.00
	Employee + Child(ren)	<input type="checkbox"/> \$89.00	<input type="checkbox"/> \$124.00	<input type="checkbox"/> \$129.00
	Employee + Spouse	<input type="checkbox"/> \$116.00	<input type="checkbox"/> \$162.00	<input type="checkbox"/> \$168.00
	Employee + Family	<input type="checkbox"/> \$157.00	<input type="checkbox"/> \$219.00	<input type="checkbox"/> \$228.00
\$1,000 – \$2,000	Employee Only	<input type="checkbox"/> \$81.00	<input type="checkbox"/> \$134.00	<input type="checkbox"/> \$139.00
	Employee + Child(ren)	<input type="checkbox"/> \$119.00	<input type="checkbox"/> \$197.00	<input type="checkbox"/> \$205.00
	Employee + Spouse	<input type="checkbox"/> \$155.00	<input type="checkbox"/> \$257.00	<input type="checkbox"/> \$267.00
	Employee + Family	<input type="checkbox"/> \$210.00	<input type="checkbox"/> \$348.00	<input type="checkbox"/> \$362.00
\$2,000 – \$4,000	Employee Only	<input type="checkbox"/> \$102.00	<input type="checkbox"/> \$184.00	<input type="checkbox"/> \$191.00
	Employee + Child(ren)	<input type="checkbox"/> \$149.00	<input type="checkbox"/> \$270.00	<input type="checkbox"/> \$281.00
	Employee + Spouse	<input type="checkbox"/> \$194.00	<input type="checkbox"/> \$353.00	<input type="checkbox"/> \$367.00
	Employee + Family	<input type="checkbox"/> \$262.00	<input type="checkbox"/> \$477.00	<input type="checkbox"/> \$496.00
\$4,000 – \$8,000	Employee Only	<input type="checkbox"/> \$122.00	<input type="checkbox"/> \$233.00	<input type="checkbox"/> \$242.00
	Employee + Child(ren)	<input type="checkbox"/> \$178.00	<input type="checkbox"/> \$344.00	<input type="checkbox"/> \$357.00
	Employee + Spouse	<input type="checkbox"/> \$233.00	<input type="checkbox"/> \$448.00	<input type="checkbox"/> \$465.00
	Employee + Family	<input type="checkbox"/> \$315.00	<input type="checkbox"/> \$605.00	<input type="checkbox"/> \$629.00
\$8,000+	Employee Only	<input type="checkbox"/> \$183.00	<input type="checkbox"/> \$273.00	<input type="checkbox"/> \$284.00
	Employee + Child(ren)	<input type="checkbox"/> \$268.00	<input type="checkbox"/> \$402.00	<input type="checkbox"/> \$418.00
	Employee + Spouse	<input type="checkbox"/> \$349.00	<input type="checkbox"/> \$524.00	<input type="checkbox"/> \$544.00
	Employee + Family	<input type="checkbox"/> \$472.00	<input type="checkbox"/> \$708.00	<input type="checkbox"/> \$736.00

☐ WAIVE MEDICAL COVERAGE

## Please check (✓) one box

If you are interested in participating in an HSA, please check the box below and list your annual and per-pay contribution amounts.

My **ANNUAL** Contribution: \$ \_\_\_\_\_ My **PER-PAY** Contribution: \$ \_\_\_\_\_

## Please check (✓) one box

☐ **WAIVE DENTAL COVERAGE**

## Aetna Vision Plan

☐ **WAIVE VISION COVERAGE**

Dependent First & Last Name	Gender (M/F)	Relationship (Spouse, DP, Child)	Date of Birth (MM/DD/YYYY)	Social Security #	Add/Cancel Coverage	Select Plan(s) to Add/Cancel
					<input type="checkbox"/> Add <input type="checkbox"/> Cancel	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision
					<input type="checkbox"/> Add <input type="checkbox"/> Cancel	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision
					<input type="checkbox"/> Add <input type="checkbox"/> Cancel	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision
					<input type="checkbox"/> Add <input type="checkbox"/> Cancel	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision
					<input type="checkbox"/> Add <input type="checkbox"/> Cancel	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision

## 6. BASIC LIFE/ACCIDENTAL DEATH & DISMEMBERMENT (AD&D) AND LONG-TERM DISABILITY (LTD)

Vital Health offers our employees Basic Life and AD&D Insurance and Long-Term Disability Insurance. **Vital Health pays 100% of the premium for both of these benefits and enrollment is automatic.**

*Please indicate your beneficiary designation for your Life Insurance benefits in the event of your death. You may indicate a Primary and Contingent Beneficiary. You may also name more than one Primary and/or Contingent Beneficiary. Unless designated otherwise, payment will be made in equal shares or all to the survivor. You have the right to change this beneficiary designation at any time.*

Beneficiary Type	Beneficiary Name	Beneficiary Address	Date of Birth	SSN	Relationship	% of Benefit
<input type="checkbox"/> P <input type="checkbox"/> C						
<input type="checkbox"/> P <input type="checkbox"/> C						
<input type="checkbox"/> P <input type="checkbox"/> C						
<input type="checkbox"/> P <input type="checkbox"/> C						
<input type="checkbox"/> P <input type="checkbox"/> C						
<input type="checkbox"/> P <input type="checkbox"/> C						

## EMPLOYEE AUTHORIZATION

*I hereby acknowledge that I cannot change my elections during the Plan Year, unless there is a change in family status, under the terms of the Plan. I understand that if I am waiving coverage now, I am eligible to enroll in group coverage through Vital Health during the open enrollment period each year and during the year within 30 days of a qualified change in status.*

*By enrolling in medical, dental and vision I am authorizing Vital Health take the necessary contributions from my salary for the benefits in which I have enrolled on a **BEFORE-TAX** basis. I understand benefits choices will be irrevocable (with the exception of the transit account) for the coming Plan Year unless I have a change in family status or elect to have my contributions taken from my pay on an **AFTER-TAX BASIS**. Prior to December 31 of each year, I will be offered the opportunity to elect coverage for the following Plan Year. If I do not complete and return a new Benefit Election Form at that time, I will be treated as having elected to continue all before tax benefits under the Plan for the following Plan Year.*

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_